

Fannin County Children's Center

JOB DESCRIPTION

POSITION TITLE: CAC Therapist

RESPONSIBLE TO: CAC Program and Clinical Director

REQUIREMENTS

- Licensed Professional Counselor, Licensed Professional Counselor Associate under clinical supervision -- licensed to provide mental health services in the State of Texas, or Licensed Clinical Social Worker or Licensed Master Social Worker under clinical supervision -- licensed to provide mental health services in the State of Texas;
- Previous experience in working with child abuse victims and non-offending caregivers.
- Excellent verbal & written communication skills;
- Ability to work well with others, particularly with children, youth and families, as well as, staff and MDT members; and
- Possess knowledge and understanding of the dynamics of child abuse and providing treatment to victims of trauma.

DUTIES & RESPONSIBILITIES

CRISIS

1. Provide crisis counseling for victims before and/or after forensic interviews or other situations as needed;
2. Provide non-offending caregivers crisis counseling during Forensic Interviews, court proceedings, or other situations that may arise; and
3. Conduct suicide assessments and refer to higher level of care as indicated.

THERAPY

1. Implement trauma-informed therapy based on client needs;
2. Assess, diagnose (as needed) and treat children and families at-risk, witnesses, or victims of childhood sexual abuse, serious physical abuse, and/or violent crimes;
3. Conduct individual, conjoint, family, and group therapy for victims and/or non-offending caregivers; and
4. Administer and score assessments to assist in determining diagnostic impressions and treatment planning.

REFERRALS

1. Consult with children and families regarding mental health needs and if unable to provide services, refer to other trauma-informed service providers;
2. Determine other possible needs and refer accordingly (for example, psychiatric care, psychological evaluations, substance use treatment, inpatient care, and other community agencies).

ADMINISTRATIVE

1. Obtain consent for treatment, custodial documents, privacy practices, assessment consent, authorization to release/obtain PHI and any other documents needed (obtain signatures and downloaded to the file).
2. Document each session in the Collaborate database in a timely manner to include date, time, participants, type of therapy, goals and objectives, and interventions;
3. Document client contact and services provided in Collaborate; and
4. Maintain accurate mental health records and ensure their confidentiality and security.

TRAINING

1. Complete training in Trauma Focused-Cognitive Behavioral Therapy (TF-CBT); and
2. Maintain the required number of annual training as mandated by licensing, Children's Advocacy Centers of Texas and the Fannin County Children's Center's Training Policy.

MDT & COORDINATION

1. Work closely with forensic interviewers, family advocates, other CAC staff and MDT to ensure services are integrated;
2. Attend Monthly Case Reviews and serve as a Mental Health representative share clinical updates, as necessary;
3. Attend other meetings, such as Community Resource Coordination Group (CRCGs), to provide mental health insight and direction when needed;
4. Educate MDT on mental health, child development, child abuse dynamics, and other topics as needed;
5. Provide peer support for MDT members to promote both individual, as well as, MDT well-being; and
6. Provide testimony as fact or expert witness as needed.

OTHER

1. Maintain confidentiality as mandated by the Texas Family Code, Code of Ethics, HIPAA, and policies of the Fannin County Children's Center;
2. Maintain professionalism in all behavior, communications and appearance.
3. Communicate with clients, families, volunteers, staff, board, donors and other MDT members with professionalism and respect;
4. Be knowledgeable of and abide by the center's policies and procedures.
5. Maintain good standing with licensing agency by adhering to all Rules, Regulations, and Code of Ethics;
6. Comply with HIPAA regulations;
7. Maintain therapy rooms to ensure a successful, therapeutic environment (clean, safe, consistent, etc.);
8. Replenish and discard therapy materials as needed;
9. Assist with maintaining a clean and safe work environment;
10. Licensure costs and renewal fees are the responsibility of the licensed professional;
11. Maintain Professional Liability insurance, which is required by all practitioners;
12. Keep abreast of current issues and trends impacting the agency; and
13. Other duties as assigned by CAC Program and Clinical Director or Executive Director.